



The Allen Institute's Summer Internship Program is an intensive summer experience designed to provide mentorship and research experience for associate, bachelor's, and master's degree students who are interested in furthering life sciences research.

This program is designed to share and change the culture of science by creating opportunities for people from all backgrounds to launch their career in a space where they are valued and included. We do this with an eye towards our future research community and the highest impact for our participants.

The Summer Intern Program is an opportunity to learn and gain experience working for an organization dedicated to Big, Team, and Open science. This can include participating in research that can lead to publications and presentations as well as contributing to an overall scientific mission through administrative or technology roles. Allen Institute offers a unique community in which to see, support, and engage with science in action.

Allen Institute will post the 2022 Summer Internships on or before December 24th 2021.

- The last day applications will be accepted is January 18th, 2022.
- Allen Institute offers two start dates to accommodate both semester and quarter schools. For 2022 those dates will be June 6th, 2022 and June 20th, 2022 and the program will run for 10 weeks.
- Interns are expected to work 35-40 hours a week throughout the 10-week period.

Possible areas of research could include, but are not limited to:

- Data Science and Modeling
- Neural Coding
- Bioinformatics
- Experimental Immunology
- Electrophysiology
- Imaging and Microscopy
- Neuroanatomy
- Flow Cytometry
- Viral Technologies
- Machine Learning and Deep Learning
- Reconstruction and 3D Rendering

Eligibility

- Currently enrolled in an accredited associate, bachelor's, or master's program.
- 2022 graduates of an accredited associate, bachelor's, or master's program will be considered for the summer immediately following graduation.
- Must be able to start on either June 6th or June 20th, 2022 and commit to the full 10-week internship program.
- Must be eligible to work in the U.S. for the program duration.
- Must be 18 years of age or older.

Intern Activities

In addition to working with scientists across the Institute, interns will have the opportunity to participate in fun activities and workshops, attend scientific lectures, and present their work at the end of the internship period.

Compensation

Interns will receive \$17.27 per hour.



Housing and Travel Stipend

As a Washington State Employer, all interns are required to perform their work in Washington State. We continue to evaluate the safest options for our employees. As restrictions are lifted in relation to COVID-19, this role will return to work onsite. Allen Institute offers a housing and travel stipend for interns who need assistance with the cost of travel to Washington State or summer housing for the 10-week program.

For qualifying interns, we offer the following options:

- 1) Travel Stipend - \$500 toward a plane ticket or gas to get to WA state
- 2) Housing Stipend - \$3,700 toward summer housing costs
- 3) Full Stipend - \$4,200 for travel to WA state and housing costs

*this will be subject to standard tax withholdings.

Transportation

Interns will be provided with an ORCA card (Seattle transportation card) free of charge for the duration of their internship.

How to Apply

- Navigate to the Allen Institute Internships jobs page and search for roles with 'Summer Intern' included in the job title. If a role does not include Summer Intern in the job title, it is not part of this program.
- Complete an application through the career portal.
- The application will ask you to submit a resume and a personal statement addressing the following topics in no more than 400 words: NOTE, this statement will apply for any applications you submit. It is one statement per candidate, not per application.
 - Tell us why you are interested in working at Allen Institute.
 - Provide a brief personal statement that describes your interest in the summer internship program and how this opportunity will be meaningful to you and your career.
- We may reach out to request additional documentation such as:
 - College transcript and Courses taken (*we accept unofficial & official transcripts*).
 - Letter of recommendation by a university official.
 - Sample of coding work.
- The last day applications will be accepted is January 18th, 2022.



FAQ's

Can I apply to more than one internship position?

Yes, you can apply to multiple internship openings. You will need to fill out a separate application for each position, however you will only upload one personal statement and it will apply for any application you submit.

Will I receive a confirmation my application was received?

Our recruiting system (ClearCompany) will generate an automated response confirming receipt of your application.

When will I be contacted for an interview?

The last day applications will be accepted is January 18th, 2022. Should you be selected for next steps, you will be contacted by a hiring manager or mentor for an interview. The estimated timeframe for interview requests will be from the date you applied through March 31, 2022.

What is the interview process like?

You will be contacted by the mentor or a team member for a phone interview. You should expect to have phone or video interviews with both the mentor and 1 or 2 members of the team.

Do interns receive benefits?

Interns will accrue paid sick days and receive a free Seattle transportation card (ORCA Business Passport).

Do you provide visa or immigration assistance?

At this time interns must hold valid authorization to work in the U.S. for the program duration. Allen Institute will not provide sponsorship for this program.

Additional Inquiries

Due to the large number of applicants and inquiries, we will be unable to respond to individual inquiries about the status of your application. The Allen Institute main phone number will not be routed to the Talent Acquisition Team. Should you be selected for an interview, a team member will reach out to you directly using the contact details you submit in your application.

How will the program be affected by COVID-19?

Depending on the status of the COVID-19 pandemic, and our focus on employee safety, Allen Institute may require these internships to work in Washington State remotely or onsite. Some roles may be modified to support remote work or be cancelled entirely as indicated in the job posting.

We continue to evaluate the safest options for our employees as restrictions are lifted in relation to COVID-19.

I am in a Master's Program can I apply for an internship?

Yes, this program is open to students in accredited associate, bachelor's, or master's programs.

I will graduate from my educational program in May/June of 2022, can I still apply for an internship?

Yes, 2022 graduates of an accredited associate, bachelor's, or master's program will be considered.

Does the Allen Institute offer internship opportunities other than summer internships?

Yes, we occasionally offer other internship roles in our scientific institute and administrative business units. These roles are posted on a rolling basis on the same Internship job page. They will not include 'Summer Intern' in the job title and will have different program details which will be outlined in the job description.